



Civil Partnership Certificate Application Form

Civil Registry
Registries Building
Deemsters Walk
Bucks Road
Douglas
Isle of Man, IM1 3AR
Reception: (01624) 687039
www.gov.im/dfe



To apply for a certificate, please complete the following:-

Civil partnership certificate	Quantity:	£14.00 each
-------------------------------	-----------	-------------

Certificate Details:

Partner A:

Maiden surname: (if applicable)	
Full name:	
Full address as recorded in the register:	

Partner B:

Maiden surname: (if applicable)	
Full name:	
Full address as recorded in the register:	

Ceremony:

Is this marriage a civil partnership conversion?	Yes / No*
Date of civil partnership:	
If the exact date is not known, specify years to be searched: (see additional fees overleaf)	

Applicant's Details (only fill out 'Home address and Postcode' if you require the certificate posted):

Title:	Mr / Mrs / Ms / Miss / Other* (please specify)	
Name:		
Daytime telephone number(s):		
E-mail address:		
Home address:		
Postcode:		

* delete as applicable

Please see overleaf for further information and payment details

Information about civil partnership certificates

Access to civil partnership records

- The civil partners, at the time of the formation of the civil partnership, shall be entitled to apply for a certified copy and a certified extract of the entry relating to it in the Register of Civil Partnerships on payment of a fee prescribed under Section 32 of the Civil Partnership Act 2011.
- Subject to certain conditions, any person shall be entitled to a certified copy if, and only if, in addition to the information obtained from the indexes of entries in the Register of Civil Partnerships, they are able to provide the Registrar General or a Registrar with the full addresses of both civil partners as recorded on the entry concerned.
- The Registrar General may, if he considers it appropriate to do so, authorise the issue, either by himself or by a Registrar, of a certified copy where an applicant for such a certificate is unable to provide the full addresses of both civil partners as recorded in the entry.
- The Registrar General may authorise the issue of a certified copy in accordance with regulations if the applicant applies to him for that purpose and supplies such information as he may require to satisfy himself that it would be reasonable to issue the certificate.
- A certified extract to be given by the Registrar General or a Registrar shall be in Form 11 (space 7 being left blank).
- A Registrar shall not disclose any records relating to civil partnerships held by him/her except in accordance with this regulation.

Unrestricted access to civil partnership records

An applicant for a certified copy shall not be entitled to such a certificate without being required to provide the full addresses of both civil partners as recorded in the entry of the Register of Civil Partnerships, on and after 1st January in the year following the 50th anniversary of the formation of the civil partnership.

General

- Statutory records of civil partnerships held in this office relate solely to civil partnerships registered in the Isle of Man since 2011.
- No information can be given from the Register of Civil Partnerships except in the form of a certificate.
- A civil partnership certificate can only be issued from an entry in an official Register of Civil Partnerships or record and the only particulars that can be inserted on the certificate are such as appear in the entry from which it is compiled.

Search Fees

If the exact date of civil partnership is not known, additional search fees are payable as follows:-

- | | |
|---|--------|
| • Where a search is required to be made by Civil Registry staff in respect of records from 1980 to date: | £7.00 |
| • Where a search is required to be made by Civil Registry staff in respect of records prior to 1980, for every period of 5 years or part thereof that is required to be searched: | £35.00 |

The application form should specify which years to be searched, e.g. 1920 to 1924 = 5 years.

How to Make a Payment

In person: Cash, cheque, debit or credit card payments are accepted.

Postal applications: Cheque, postal order, banker's draft or GBP international money order are accepted. Please make these forms of payment payable to 'Isle of Man Government'.

Please do not send cash, blank cheques or stamped addressed envelopes with your application.