

Agricultural Schemes Stage 1 Appeal Form

Please complete and send/email this form to Department of Environment, Food and Agriculture, Agriculture and Food Directorate, Thie Slieau Whallian, Foxdale Road, St. John's, Isle of Man, IM4 3AS or agriculture@gov.im.

For official use only:	
File Ref.	

This is an application for a Stage 1 Appeal internal review.

The purpose of a Stage 1 Appeal is to verify that DEFA's administration and rules of the scheme have been followed correctly. There is also an opportunity to provide details of exceptional circumstances that may have occurred to ensure they are taken into account. You will be notified of the outcome of your appeal within 30 calendar days of the date the appeal application was received by the Department.

Further guidance on the appeals process can be found on our website here: www.gov.im/agriculture/appeals

Section 1: General Information

1. AB Number	<input type="text"/>
2. Business address	<input type="text"/>
	Post Code
3. Email address	<input type="text"/>
4. Telephone number	<input type="text"/>
	Mobile number
	<input type="text"/>
5. Date and reference of DEFA decision letter	<input type="text"/>

Section 2: Scheme you wish to appeal

6. Please tick which Scheme you wish to appeal:

Agricultural Development Scheme (ADS) *you must appeal within **60** calendar days of the original decision*

Agriculture and Fisheries Grant Scheme (AFGS) *you must appeal within **28** calendar days of the original decision*

This includes:

- *Agricultural & Horticultural Grants*
- *Advisory Grants*
- *Agri-Environment Grants*
- *Knowledge & Innovation Grants*
- *Fisheries Grants*

Section 3: Grounds for Appeal

7. Please provide under what grounds you are appealing, tick the relevant option:

The rules of the Scheme have not been applied properly

A mistake has been made in the administration of the scheme

I have exceptional circumstances

Examples of exceptional circumstances are as follows:

- Something happens that is out of the ordinary, unavoidable or unexpected.
- Situations that you could not have predicted and had no control over.
- Serious illness or a medical condition or hospitalisation.

