

Confirmation of Employment Application Form – Entry Clearance

[Guidance for employers can be found on the Immigration website](#)

This application form is for employees applying for their initial visa (Entry Clearance) – There is a separate form for In Country Visas and requests to Authorise Changes in Employment.

TYPE OF CoE APPLICATION

Please indicate what type of visa this Confirmation of Employment will be used for:

Worker Migrant

Worker (ICT) Migrant

EMPLOYER DETAILS

Company Name

Registered Office Address

Proposed Employee Place of Work

Email

Telephone

EMPLOYEE DETAILS

First name

Last name

Current Address

Date of Birth

Nationality

Passport Number

EMPLOYMENT DETAILS

Job Title

Gross Annual Salary

Standard Occupational Classification (SOC) Code (See Guidance)

Proposed Start Date

Weekly hours of employment

Duration of employment

Is this application for SOC codes **2135, 2136 or 2137** and the contracting provisions in Rule 6.2 (6A) of Appendix W applicable **Please tick the applicable box:** Yes No

If 'Yes', please state the name of the third party(s) and provide a description of the work that the migrant will be doing for the third party(ies). The third party must be an Isle of Man employer the third party must not be responsible for paying the migrant's salary:

Please indicate yes or no as appropriate

Is the **vacancy eligible for the Health and Care Visa?** **Please tick the applicable box:** Yes No

If yes, please provide a brief description of the healthcare services that you as an employer provide:

Declaration:

I confirm on behalf of the Employer that the information submitted on this form is accurate and complete and will advise the Immigration Office of any subsequent changes to the information. I understand that the Isle of Man Immigration Service may check whether the information and documentation provided is genuine and correct. I am aware that it is a criminal offence to make a statement or representation which I know to be false or do not believe to be true or otherwise to help someone obtain an Isle of Man immigration permission by means which include deception.

NAME OF SIGNATORY	
JOB TITLE	
SIGNATURE	
DATE	
THIS APPLICATION IS MADE BY THE EMPLOYER OR THIS APPLICATION IS MADE BY THE AUTHORISED SIGNATORY ON BEHALF OF THE EMPLOYER	

The Immigration Office will return this form and any supporting documents to the Employer if it does not meet the requirements set out in the rules. A new Confirmation of Employment application form and supporting documents must be re-submitted.

FOR IMMIGRATION USE ONLY

Confirmation of Employment issued under paragraph 6.1(b) valid for 3 calendar months for the employee to make a visa application

The box to the right must contain an official Confirmation of Employment Isle of Man Immigration stamp to be a valid document

The checkbox to the right must be ticked by an Immigration Officer for this Confirmation of Employment to be eligible for use in a Health and Care Visa application

GBM No.

Please indicate yes or no as appropriate

Details of Employment		
1. Isle of Man Government Departments		
YES	NO	
		Is the employer an Isle of Man Government Department, Statutory Board or an office of the Government? If yes, move to section 3
2. Non - Isle of Man Government Departments. (Further documents may be requested to verify this.)		
		Is the IOM Employer listed on the Isle of Man companies' registry?
		Does the IOM Employer have a registered office in the Isle of Man?
		Does the IOM Employer have corporate bank account with a bank licensed by the Isle of Man Financial Services Authority or a current account with an overseas deposit taking institution?
		Is the IOM Employer registered with the Isle of Man Income Tax Division for income tax and national insurance purposes as an employer?
		Is the IOM Employer a sole trader? (not applicable for SOC Codes, 2413 or 2211)
3. Resident Labour Market Test - Worker Migrants only		
		Worker Migrant: Is the relevant SOC code exempt from the Resident Labour Market Test on the basis of Key Employment? If yes, move to section 5 or 6
		Worker Migrants: <ul style="list-style-type: none"> Copy of the job advert from the Isle of Man Jobcentre Copy of the job advert from either a newspaper, professional journal or website as set out in Table 1 of paragraph 6.3(2) of Appendix W to the Immigration Rules
		Worker Migrants: Brief details of the number of settled workers who applied (if any) and the reasons why those settled workers were considered unsuitable for the job
4. For Worker (ICT) Migrants only		
		Has the employee been employed for the last 12 consecutive months by a company linked by common ownership or control to the IOM Employer? (the employee will have to evidence this at visa application stage)
5. Financial Support to Migrant		
		Where a prospective employer undertakes to do so, the prospective Employer <u>must provide a declaration in writing</u> that should it become necessary the Employer will maintain and accommodate the migrant and the following family members named below until the end of the first month of his or her Employment to <u>a value of at least £1,270</u> Family Member (1): Family Member (2): Family Member (3):
6. Mandatory Documents which must accompany all applications		
		Original offer letter to the employee signed by IOM employer, setting out all of the information set out in paragraph 6.2(7) of Appendix W to the Immigration Rules