

Confirmation of Employment Application Form – In Country

Version 6.0 Valid for use from 11 June 2024

Guidance for employers can be found on the Immigration website

TYPE OF CoE APPLICATION				
Please indicate what type of visa this Confirmation of Employment (CoE) will be used for:				
Worker Migrant	Worker (ICT) Migrant	Worker (Seasonal) Migrant [Can't be Renewed)]		
Please indicate the process the CoE will be used for :				
Further Leave to Remain	Authorised change	Category Switch		
	of employment			
(Renewal of existing visa)	Change of Employment details; no	(Visa application to switch between		
	<u>visa change)</u>	<u>categories)</u>		
EMPLOYER DETAILS				
Company Name				
Registered Office Address	Proposed Employee Place of Work			
<u>Email</u>	<u>Telephone</u>			
EMPLOYEE DETAILS				
First name	Last name			
Current Address	•			
Date of Birth	<u>Nationality</u>	Passport Number		
<u>Current visa type</u>	Current visa expiry date			
EMPLOYMENT DETAILS				
<u>Job Title</u>				
Gross Annual Salary	Standard Occupational Classific	cation (SOC) Code (See Guidance)		
Proposed Start Date	Weekly hours of employment	Duration of employment		
Is this application for SOC codes 2135 , 2136 or 2137 and the contracting provisions in Rule 6.2 (6A) of Appendix W applicable? Please tick the applicable box Yes No				
If 'Yes', please state the name of the third party(s) and provide a description of the work that the migrant will be doing for the third party(ies). The third party must be an Isle of Man employer. The third party must not be responsible for paying the				
migrant's salary:				

Please indicate yes or no as appropriate

Is the vacancy eligible for the Health and Care Visa? Please tick the ap	pplicable box: Yes No			
If yes, please provide a brief description of the healthcare services that	t you as an employer provide			
<u>Declaration:</u>				
I confirm on behalf of the Employer that the information submitted on the Immigration Office of any subsequent changes to the information. Service may check whether the information and documentation provid criminal offence to make a statement or representation which I know to to help someone obtain an Isle of Man immigration permission by mea	I understand that the Isle of Man Immigration ded is genuine and correct. I am aware that it is a to be false or do not believe to be true or otherwise			
 I confirm that: There have been no prohibited changes to employment as set last COE was issued; and The migrant will not commence employment until a COE (and, 				
NAME OF SIGNATORY				
JOB TITLE				
SIGNATURE				
DATE				
THIS APPLICATION IS MADE BY THE EMPLOYER OR				
THIS APPLICATION IS MADE BY THE AUTHORISED SIGNATORY ON BEHALF OF THE EMPLOYER				
The Immigration Office will return this form and any supporting documents to the Employer if it does not meet the requirements set out in the rules. A new Confirmation of Employment application form and supporting documents must be re-submitted.				
FOR IMMIGRATION USE ONLY				
Confirmation of Employment issued under				
paragraph 6.1(b) valid for 3 calendar months				
for the employee to make a visa application				
The box to the right must contain an official Confirmation of Employment Isle of Man Immigration stamp to be a valid document				
The checkbox to the right must be ticked for this Confirmation of Employment to be eligible for use in a Health and Care Visa application	GBM No.			

Please indicate yes or no as appropriate

Details of Employment			
1. Isle of Man Government Departments			
YES	NO		
		Is the employer an Isle of Man Government Department, Statutory Board or an office of the	
		Government? If yes, move to section 3	
2. Non - Isle of Man Government Departments. (Further documents may be requested to verify this.)			
		Is the IOM Employer listed on the Isle of Man companies' registry?	
		Does the IOM Employer have a registered office in the Isle of Man?	
		Does the IOM Employer have corporate bank account with a bank licensed by the Isle of Man	
		Financial Services Authority or a current account with an overseas deposit taking institution?	
		Is the IOM Employer registered with the Isle of Man Income Tax Division for income tax and	
		national insurance purposes as an employer?	
		Is the IOM Employer a sole trader? (not applicable for SOC Codes, 2413 or 2211)	
3. Resident Labour Market Test (Worker Migrants & Worker (Seasonal) Migrants)			
		Worker Migrant & Seasonal: Is the relevant SOC code exempt from the Resident Labour	
		Market Test on the basis of Key Employment? If yes, move to section 5	
		Worker Migrant - Is this CoE being used in support of a further leave to remain application	
		where the individual is doing exactly the same job, for the same employer, as their last grant	
	<u> </u>	of leave? If yes, move to section 5	
		Worker Migrants & Seasonal: Copy of the job advert from the Isle of Man JobCentre	
		Worker Migrant only : Copy of the job advert from either a newspaper, professional journal or website as set out in Table 1 of paragraph 6.3(2) of Appendix W to the Immigration Rules	
		Worker Migrants & Seasonal: Brief details of the number of settled workers who applied (if	
		any) and the reasons why those settled workers were considered unsuitable for the job	
4. For	Worker	(ICT) Migrants only	
		Has the employee been employed for the last 12 consecutive months by a company linked	
		by common ownership or control to the IOM Employer?	
5. Fina	nacial Su	(the employee will have to evidence this at visa application stage) pport to Migrant	
J. Fille	inciai Su	Where a prospective employer undertakes to do so, the prospective Employer must provide a declaration in writing that should it become necessary the Employer will maintain and accommodate the migrant and the following family members named below until the end of the first month of his or her Employment and to a value of at least £1,270	
		Family Member (1):	
		Family Member (2):	
		Family Member (3):	
6. Mai	ndatory	Documents which must accompany all applications	
		Original offer letter to the employee signed by IOM employer, setting out all of the information set out in paragraph 6.2(7) of Appendix W to the Immigration Rules	