



PRIOR INFORMATION NOTICE

Replacement LMS and E-Learning platform

The Cabinet Office ("the Department") wishes to explore the market, to identify interest from experienced contractors to provide an LMS and e-Learning platform.

The Department is keen to explore solutions for an LMS and E-Learning platform that is modern, fit for purpose and scalable to support the c.10,000 users. The system should provide all the features and capabilities that would be expected from an enterprise grade LMS and E-Learning platform.

Background

The current LMS\ e-Learning platform has been in place for more than 10 years and during that period a number of issues and additional requirements have been identified. Treasury have advised that the service must go to tender and adhere to the legal framework and will follow the Isle of Man Government Financial Regulations on procurement.

Requirement

The Department wish to explore options for, and availability of an LMS\ e-Learning platform capable of supporting enterprise training needs including the following:

- Self-Service - Improved experience though more efficient, transparent & convenient service offering.
- Accessibility – Appropriate levels of accessibility standards, e.g. WAGC 2.1, etc.
- Account setup, administration and maintenance – Reduction in the amount of manual effort required to set-up, administer and maintain user accounts.
- Course setup, administration and maintenance – Reduction in the amount of manual effort required to set-up, administer and maintain courses.
- Reporting - Improved, real time management information and dash-boarding.
- Multi-role support - Ability to support individuals with more than one job role and the different training needs between those roles.
- Existing records - Ability to maintain existing training records.
- HR system – Ability to use data from the existing HR system.

Responding to this Prior Information Notice

Interested parties are invited to submit a brief summary of their experience, capability and proposed solution which should cover:

- An outlined specification for a specialised container meeting the above requirements;
- Case studies regarding its usage in similar size and types of environment;
- Estimated timescales for potential supply\install\maintenance of the system; and indicative costs.

Interested parties may be invited to attend a meeting/present their proposals to the Department.

By responding to this request, it must be understood that, at this stage, the Department are only exploring options, no commitment is intended or implied and this request may or may not progress through to a competitive tender exercise. An invitation to tender may follow this Prior Information Notice, but the Department is not under any obligation to issue invitations to responders to the Notice.

Please be aware that neither the Department, Procurement Services nor any other part of Isle of Man Government, or any other organisation assisting the Government with the procurement process, will accept any liability or any charges for expenses or losses incurred by any interested party as a result of responding to this enquiry.

In order to participate in this exercise, your organisation must be registered on the Isle of Man Government's Procurement Portal. If you have not previously registered, please visit <https://intendhost.co.uk/iomg.aspx/Home> and select 'Register' from the menu on the right hand side of the Home Page.

Once you have registered your organisation you should select this project from the list of 'Current Tenders' and 'View Details' then click 'Express an Interest' at the bottom of the page. Once you have expressed an interest, the 'PIN Documents' tab will become available. Select this tab and 'Opt In' at the bottom of the page and the 'Form of Acknowledgement (RFI/PIN)' document will become available to complete. In order to submit your PIN response you will need to complete the 'Form of Acknowledgement (RFI/PIN)' document, upload your PIN Response document and click 'Submit Return' before the deadline as detailed below.

Should you have any difficulty in using the website or registering your interest in this way, please contact procurement@gov.im.

Expressions of interest must be submitted through the above Portal by **12 noon 26th July 2024**.